

ATTORNEY OR PARTY WITHOUT ATTORNEY: NAME: ADDRESS: TELEPHONE: EMAIL: ATTORNEY FOR:	COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF NEVADA <input type="checkbox"/> Nevada City Courthouse <input type="checkbox"/> Truckee Branch Courthouse 201 Church Street 10075 Levon Avenue Nevada City, CA 95959 Truckee, CA 96161	
PETITIONER: RESPONDENT: OTHER PARENT/PARTY:	
DECLARATION OF DUE DILIGENCE	CASE NUMBER:

I, _____ [name] declare:

1. I made a reasonable search and cannot locate and serve the following person:

Name	

2. I do not know the name of the person I am required to serve. I am unable to find out that information because:

Continued on Attachment 2

3. The last known address of the person named in item 1 is:

Address	Date

I sent a letter to this address on _____ [date] and received the no forwarding address information **OR** the following forwarding address information:

I did **OR** did not go to this address. Other information about the last known address.

Continued on Attachment 3

Petitioner: Respondent: Other Parent / Party:	Case Number:
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4. I tried to find the person in item 1 by communicating with the following relatives and friends of that person, or others having knowledge of the person's whereabouts as described on Attachment 4.

5. I searched the physical on line telephone directory for _____ (location) where the person was last known to live and I found:

6. I used the California Inmate Locator at <https://inmatelocator.cdcr.ca.gov/search.aspx> and

No record was found under this name.

A record was found under this name at _____ (name of facility). Attempts to contact person at the facility are as follows:

Date of Attempt	Method (mail, telephone, email, etc.)	Result

Continued on Attachment 6

7. I searched the internet and social media I reasonably believe the person named in item 1 may use to locate the person and this was the result:

Continued on Attachment 7

8. I checked with the following persons who may have knowledge concerning the whereabouts of the person named in item 1:

Last known employer:	Date of contact:	Result:

Last known landlord:	Date of contact:	Result:

Petitioner: Respondent: Other Parent / Party:	Case Number:
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9. I have checked public records in _____ [*specify*] County with the following results:

Tax Assessor's Office:	
Voter Registration Records:	
Other:	

10. The most recent contact I had with the person named in item 1 was, or the last information concerning his/her whereabouts is, as follows:

Continued on Attachment 10

I declare under penalty of perjury that the foregoing is true and correct and that this declaration is executed on the date below at _____ (*City*), California.

Dated _____

Print Name

Signature

- Petitioner / Petitioner's Attorney
 Respondent / Respondent's Attorney
 Other Parent / Process Server
 Other Witness: _____
(*specify relationship*)

ATTACHMENT 4

Name of Person Contacted	Type of Contact <i>(Phone, email, text, social media, etc.)</i>	Date of Contact	Relationship to Person in item 1	Result